

2Y ACTION PLAN: ETSIP 2007/2009																														
Sub-programme: HIV and AIDS																														
STRATEGIC OBJECTIVE : To reduce the transmission of HIV, mitigating the social and economic impact of AIDS on the Namibian education system at all levels																														
Component: Managing the HIV/AIDS Response																														
Purpose		Timing: April 2007 until March 2008																												
Purpose		Timing: April 2008 until March 2009																												
Objectives	Scope	Activities	Inputs	Outputs	Indicators	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	Implementing agent
Management structures in place (HAMU/RACE)																														
MR1		Define the coordination role of HAMU																												
MR1a	Directorates, MoE	Revise MTP III on HIV/AIDS according to ETSIP if necessary	Working group of the Sectoral Steering Committee	Education sector responds effectively and efficiently on HIV and AIDS	Revised MTP III document approved																									HAMU, Sectoral Steering Committee
MR1b	HAMU	Expose HAMU to other opportunities	Regional & 2 international conferences per annum @ 2 persons, transport, accommodation, S&T; 2 fellowships; 4 attachments to other regional institutions, transport, accommodation, S&T	HAMU established and able to operate in the regional and global context	Reports available																									HAMU
MR1c	HAMU	Convene regular meetings regarding implementation and budgeting	Monthly meetings with financial advisor, GF project manager, GF accountant & HAMU Head	Implementation and budget well managed	# of meetings convened																									HAMU
MR1d		Conduct regional visits	Transport, accommodation, S&T, 1-day workshops (13 @ 20)	Relations improved, capacity increased	# of field visits																									HAMU
MR1e	Education sector	Develop and maintain networks between stakeholders, DPs etc.	Meetings; desk research; activities on networking	Stakeholders and partners work in a co-ordinated way together and supplement each other	# of multilateral common projects in place																									all stakeholders of the Education Sector
MR2		Establish management structures at regional and local level (RACE, Advisory Committees at each educational institution)																												
MR2a	Mainstream	Strengthen institutional links and information flow on Higher Learning demands and supply of materials is available between critical institutions 2.1 (pg 66)	No cost																											Tertiary Education
MR2b		Network with DYD to ensure optimal utilization of Multipurpose Youth Centres	Meetings MYC and HAMU	Optimal utilization of Multipurpose Youth Centres regarding HIV/AIDS programme implementation	# of meetings (minutes)																									HAMU, DYD
MR2c	educational institutions	Initiate and co-ordinate inter colleges HIV/AIDS activities such as exchange programmes	1 Seminar per annum @ 100 students; 10 mutual visits @ 20 persons	HIV/AIDS activities conducted	# of seminars/ exchange visits																									RACE, Directorate Higher Education, Directorate Vocational Training, Tertiary Institutions

\*1 Activity already completed for LP phase (grades 1-4)  
 \*2 Activity 2.2 3.1 to be carried out together



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<b>Management structures in place (HAMU/RACE)</b>																																
MR5i		Conduct literature research on stakeholders working on HIV/AIDS in the education sector	Desk work	List of all stakeholders compiled	List in place and distributed																										HAMU	
MR5j		Complete and maintain the database on stakeholders working on HIV/AIDS in the education sector	Desk work	Database on all stakeholders working on HIV/AIDS in the education sector compiled	Database in place and usable																										HAMU	
MR5k		Monitor WoH and MFMC activities effectively and continuously	Send reporting forms on WoH/MFMC to HAMU (every term)	WoH and MFMC monitored effectively	% of forms submitted																										HAMU, RACE	
<b>Financial system in place</b>																																
MR6		<b>Develop comprehensive financial system and fundraising strategy</b>																														
MR6a	HAMU, RACE	Set up financial system and integrate information regarding HAMU's finances	TA, meetings with financial advisor	HAMU manages own funds	Budget in place																											
MR7		<b>Managing teacher absenteeism and attrition through establishment of a relief teacher system (including the definition of minimum training standards, establishing a pool/database of substitute teachers/having in place a monitoring system for tracking absenteeism/attrition, ect.)</b>																														
MR7a		Train education managers on the guidelines, regulations and implementation for a relief teacher system	1-day workshop @ 20 persons, TA (national) @ 10 days	Education managers trained	# of education managers trained																											EPI, HAMU
MR7c	Mainstream	Develop a relief teacher system, including definition of minimum training requirements	no cost	Negative effects of absenteeism minimised	Report																											General Education
MR7d		Establish a pool/ database of relief/ substitute teachers and train them	no cost	database available	# relief teachers trained																											General Education

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