



# MINISTRY OF EDUCATION

## HIV and AIDS Management Unit (HAMU)

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### Minutes of the 1<sup>st</sup> Executive Committee Meetings held on 13 March 2006 in the Conference room 391

#### 1. ATTENDANCE:

##### MESSERS:

J.H Kahikuata	<i>Chairperson</i>
Heinrich Heinrichs	Member
Ben Boys	Member
G. Kambato	Secretary

##### MMES:

Veziruapi Tjombonde	Member
Estefania Barrion	Member
Sonja Poller	Member
E. Kaputu	Member
Anna Angula	Member
A. Muniazo	Assistant Secretary

#### 2. ABSENT

Silke Felton

### **3. OPENING AND WELCOME**

Mr. Kahikuata welcomed the participants and introduces purpose of the meeting:-

- to map out the strategic to implement HIV/AIDS Education Policy Term Plan (MTP III) cooperate ETSIP in work plans,
- the chairperson requested leaders of the working group to report on their, activities since the establishment of the Sector Steering Committee in October 2005.

### **4. REPORTING ON WORKING GROUP**

#### **4.1 Management Response Group**

The group leader Ms. V. Tjombonde reported that they met on the 23 November 2005 and only four members attended. Follow up meeting was proposed to take place on the 8 February 2006 and no member turn up for the meeting. The group leader plans to call another meeting on the 15 March 2006 to discuss the way forward. The group leader also informed the meeting that since that the entire member never attends the meeting they held no action has been taken.

#### **3. Enabling Environment Group**

The group leader Mr. V. Boys reported that there was no meeting organized for the working group since October 2005 because their timing was early January, some members where still on leave and those in offices where busy.

#### **4. Prevention Group**

The meeting was planned for November 2005, but it never took place, at the same time the group leader resigned from her previous post and moved to Omaheke region for new employment. This made it difficult for them to meet. Ms. E. Kaputu was nominated to take charge of Prevention.

#### **5. Treatment Care and Support**

Ms. E. Barrion reported that the working group met in November 2005. Ms. Asnath is in possession of the minutes of the meeting. There was recommendation made by FHI during the meeting which needs to be taken into consideration. It was also reported that counseling division under EPI received OVC materials which had been distributed to the regions.

### **8. Recommendation:**

The Chairperson advise the participants that if they need copies of the policy HIV/AIDS is on the HAMU website. The participants were advice to schedule their meeting on dates before the next Sector Steering Committee meeting and if they need assistance from the Facilitators, they are available to be invited for their meetings. At the Sector Steering Committee meeting, group leaders should report progress made in their group and constraints experienced. The groups should also submit their project proposal and budget. It was requested in the meeting that HAMU should make available (ETSIP) 1 year plan and 5 year plan to group leaders. The meeting recommended that networking among stakeholder should be strengthened. There should be a flow of information among the role players cross cutting issues must be elaborated. It was proposed that the next SSC meeting should be holding on 12<sup>th</sup> April 2006 at 09h00, the venue will be communicated at the later stage.